



**BADMINTON  
NORTH HARBOUR**

**Minutes of the Board meeting**

Held via zoom on Tuesday 27 August 2024.

The Board meeting was called to order by Karen Blank at 7:03 pm.

**Present:**

Karen Blank, Dorothy Callister, Simon Joe, Kerrin Harrison, Kati Turver, Mark Werman, and Connie Cheng – joined at 7:23

**Apologies:**

Chris Davis

**Absent:**

**Conflict of Interest:**

Karen – IT and Kerrin - BNZ

**In Attendance:**

Glenn Cox (Chief Executive), Annabelle Galvez

**Approval of Minutes:**

The minutes of the meeting held on 11 July 2024 were accepted and approved as true and accurate records by the board.

**Matters Arising:**

- Glenn to approach Wojtec for the 30 Nov dinner when he arrives from Paralympics

**Correspondence In/Out:**

BNZ email response

**Financial Report:** As circulated

- Accounts discussed
- Board agreed to transfer card holders balances to the 02 account
- Auckland Council grant application successful - \$150k over 3 years

Financial reports received, approved, and accepted by the board.

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### **Chief Executive's Report:**

- Junior players trip to Indonesia – Fanny pleased with the players ability but need to improve their stamina and fitness, will be invited again next year. Not sending them overseas this end of the year as we have Oceania coming up in February next year
- Senior players asking if any NH coach is travelling to Australia for the Sydney International – possibly Eei Hui will go but not Fanny

The Chief Executives Report was accepted by the board.

### **Health and Safety:**

- Nothing to report

### **General Business:**

#### **Overview of BNZ High Performance - Kerrin**

- An ongoing big review with the BNZ board with a good and honest report on where high performance is sitting - a general overview on what needs to be changed
- Will develop a plan on the next step forward which will not likely include a regional but to move to a centralise based structure at the next meeting
- Will push for the review to continue with other external people to take the review a step further and develop into a long term plan – hoping a complete change the way High Performance is ran in New Zealand
- Not just for High Performance but the whole selection process and the whole development program from juniors up

BNZ letter reply discussed.

### **Facilities:**

#### **Bond Crescent**

- Front entrance canopy almost done
- Court mats layed and will be glued together Wednesday
- Kitchen cabinetry installed
- Court lights issue with height too low – redoing will take 2 weeks
- Toilet cubicles installation will start tomorrow
- Will ask Council to repaint parking lines
- Test the defibrillator before re-install
- BNH system all operational – screens installed
- Opening day discussed, to invite the Mayor, MPs, Andrew Saville, dragon dance etc.
- Glenn suggested to organise a dinner with the workers, architechts, insurers around 20 people

Board approved for Glenn's idea to organise a dinner for the workers and people involved with the rebuild.

### **Active BC**

- Work starts 1<sup>st</sup> of October for Corinthian Drive
- Make sure IT aligns with Bond Crescent

### **ATP Update:**

- 600k approved by Auckland Council towards building consent plus 50k from Upper Harbour board
- Once consent is underway will talk/invite our badminton community for possible investors
- Need to make sure we put forward a proper remit for approval by the board based on a certain criteria that making sure we cover ourselves personally

TCT is requesting a letter from the board of Badminton North Harbour that they wish to proceed with the Albany Sports Park project to the building consent stage based on the numbers supplied.

The Board to put in writing address to TCT to confirm that BNH is progressing with the project.

### **Charities Services Commission**

- Board looking at BNH to register with Charities Services Commission
- Best time to do this simultaneously while in the process of reviewing the constitution
- Glenn to check with the accountant what is required with financial reporting
- Connie and Mark to give more information to the board
- Karen to check with Chris

### **Application to join as a club – Grand Badminton Family Inc**

- Michael Koo – Over 20 members – application approved
- Requires 2 – 3 courts every Friday 8 to 10 pm

### **Insurance**

- Fully covered for everything except flood
- Someone coming to check the hall next Friday – hopeful that we might get a limit of the amount (3M) and what premium would cover – they'll come back to us with more information
- Glenn to email the board if there's any indication where we are heading

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## Dinner

- 30 November 6 pm at the Fairway Events Centre
- The board has approved for BNH to subsidise dinner this year to celebrate not just for awards and winning but to celebrate the year and the reopening of our new facility

## Finances

- Catherine to continue doing our accounts from the first of September until we hire someone to replace Karen Willins

## Internship


Two interns will be invited to come on board meetings with speaking rights but no voting rights. Karen Blank to invite Edwin Lau for the board internship.

The board has approved for the next financial year to start 1<sup>st</sup> of October 2024 – 1<sup>st</sup> of December 2025.

As there was no further business, the meeting closed at 8:20 pm.

**The next Board meeting is to be scheduled on Friday the 27<sup>th</sup> of September 2024.**

Chairperson:   
Karen Blank

Chief Executive:   
Glenn Cox

Dated: 27 September 2024