



**BADMINTON  
NORTH HARBOUR**

**Minutes of the Board meeting**

Held via zoom on Tuesday 12 November 2024.

The Board meeting was called to order by Karen Blank at 7:13 pm.

**Present:**

Karen Blank, Dorothy Callister, Simon Joe, Kati Turver, Mark Werman, Edwin Lau and Chris Davis

**Apologies:**

Connie Cheng Lee and Kerrin Harrison

**Absent:**

**Conflict of Interest:**

Karen – IT, Kerrin - BNZ

**In Attendance:**

Glenn Cox (Chief Executive), Annabelle Galvez

**Approval of Minutes:**

The minutes of the meeting held on 12 September 2024 were accepted and approved as true and accurate records by the board.

**Matters Arising:**

- Wojtec will be in Australia so cannot attend the BNH dinner

**Correspondence In/Out:**

none

**Financial Report:** As circulated

- All payments from Vero as far as BI and additional cost received

Financial reports received, approved, and accepted by the board.

**BADMINTON NORTH HARBOUR**

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### **Chief Executive's Report:**

- Simon and Edwin to assist with Aspec assets and depreciation schedule
- To push AGM to March as the auditors will come in December and to give more time to new accounts manager
- Feedback from the International from the invited guest – everyone was happy that we are finally operating, happy to see the level of badminton to watch
- HP update – need to talk to Kati and analyse the juniors tournament schedule from juniors to seniors – to discuss the plan with Eei Hui
- Some feedback on court lights being too bright – currently at 90% will make a decision after the club meeting on Monday – looking at 85% as a default for community
- Provided a small freezer for ice packs by the mezzanine for club use
- Discussed some issues in the hall
  - Carpets to be redone, supplier to address the issue
  - Water coming out from the shower at the Northern changing room – to be addressed by the contractor
  - Some disagreements with IT (booking system) and the TV screens people – Hennie to make a call as to what's the best option for the system on Friday
- Some queries on TV display ads – still unsure with the charges - Chris to find out from someone in the digital business
- Lost property cupboard at the mezzanine close to the small freezer
- Karen mentioned some minor issues with the new system regarding reports – David's system not anticipating the required detailed reports but they are addressing the issues

The Chief Executives Report was accepted by the board.

### **Health and Safety:**

- Nothing to report

### **General Business:**

#### **Constitution -**

- Chris to circulate to the board so others can contribute their inputs

#### **Strategic Plan –**

- Discussed with Jo Hewitt – suggested to put on hold this year and revise again what we have and take it until the end of next year then put a new one in place
- Suggested to go out to community with a survey

- From last discussion it was agreed to add High Performance to the strategic plan and to increase the funds on hand from 100k to 250k (100k – account holders and 150k to cover for insurance excess)
  - To start putting together around July – need to send survey prior. Harbour Sport and Jo Hewitt would be able to help

**Policies -**

- Need to be completely updated next year
- Need to update/monitor what's on the website
- Anyone who wants to put their hand up to let Karen know

Received an email from Council regarding car park repairs – will schedule during the holidays.

As there was no further business, the meeting closed at 7:50 pm.

**The next Board meeting is to be scheduled on Monday the 9 December 2024.**

Chairperson:   
Karen Blank

Dated: 12 November 2024